

North-West Locality Community Planning Partnership

Friday 30 June 2023

14:00 – 15:30

1. Apologies
2. Nomination of Chair
3. Note of the last meeting
4. LIP Development
5. Neighbourhood Network Feedback
6. Edinburgh Partnership Update
7. Date of Next Meeting

Number	Date	Topic	Action	Action Owner	Expected completion date	Status	Comments
1	05/02/2021	Locality Improvement Plan	Nick to liaise with Council colleagues re linking into schools	Nick			
2	27/05/2021	Presentation by Bridie Ashrowan from EVOC	Bridie to come back to subsequent meeting to update on progress	Steve	Apr-23		Steve will extend an invite to Bridie for next LCPP
3	10/12/2021	My Community North presentation	Lynn and Scott to link re on-going partnership and funding.	Elaine	Apr-23		Elaine is looking at this - Helen will update at next meeting
4	10/12/2021	Locality Improvement Plan Priorities - North Edinburgh	Anna to look into training of VSF staff in carrying out assessments	Anna	Apr-23		Anna will report back at next mtg
5	10/12/2021	Locality Improvement Plan Priorities - North Edinburgh	Anna to provide statistics on assessment backlogs as a means of managing expectations	Anna	Apr-23		Anna will report back at next mtg
6	10/12/2021	AOB	Steve to raise issues of lack of representation at LCPPs and inconsistency of community council policing reports with appropriate representatives.	Steve	Apr-22		Steve will provide update to next LCPP
7	28/02/2022	20 minute N'hood presentation	20-minute neighbourhood team to come back with workshop ideas	20-min N'hood Team			
8	28/02/2022	20 minute N'hood presentation	Workshop on definition of 'hub' to be scoped	20-min N'hood Team			
9	28/02/2022	LIP Update - social isolation	Look at structure of the VSF in NW	Tommy			
10	28/02/2022	LIP Update - social isolation	Meeting between VSF Chairs and Head of Empowerment	Tommy			
11	29/04/2022	LIP Update - social isolation	Tommy and Anna to liaise re Health in Mind	Tommy/Anna			
12		NN Updates	Tommy and Andrew to liaise re communications	Tommy/Andrew			
13	29/04/2022	LIP Updates	New lead officer for priority 2 required	Julie			Nick has forwarded sub-grp list.
14	18/11/2022	Priority 2	NW LCPP to host a meeting between all deputy head teachers, early years managers, CLD managers, and college managers to improve sharing of the learning estate				
15	06/02/2023	Warm and Welcoming Presentation	Uta to contact Tommy re invite to reflection day	Uta/Andrew			
16	06/02/2023	Empowerment Update	Andrew to meet with NN and LCPP Chairs	Andrew			
17	06/02/2023	Locality Improvement Plan	LIP Development meeting to be arranged	Julie/Steve			

North-West Locality Community Planning Partnership

06 February 2023, 10am

Microsoft Teams

Minute

Members Present: Helen Bourquin (City of Edinburgh Council), Anna Duff (Edinburgh Health and Social Care Partnership), Percy Fekety (Almond Neighbourhood Network – NN), Andrew Field (City of Edinburgh Council), George Gordon (Forth Neighbourhood Network – NN), Steve Kerr – (Western Neighbourhood Network – NN) Tommy McLean (Western & Almond Voluntary Sector Forum rep), Councillor Vicky Nicolson (City of Edinburgh Council), Heather Yang (Volunteer Edinburgh)

In Attendance: Uta Cochrane – (City of Edinburgh Council – presentation) Michele Mulvaney (City of Edinburgh Council), Julie Dickson (City of Edinburgh Council – note)

Apologies: Dawn Anderson (Forth & Inverleith Voluntary Sector Forum Representative), Nick Croft (Edinburgh College), Liz McIntosh (Western & Almond Voluntary Sector Forum rep)

1. Welcome and Introductions

Steve welcomed everyone to the meeting.

2. Minute of previous meeting

The note of the previous meeting was approved.



1. Action Tracker

The tracker will be reviewed based on updated given. Steve advised that he will update the tracker as some actions were historic and have been superseded.

2. Priority Updates

Theme 1 – Social Isolation – no update received

Theme 2 – Employment & Skills – A new lead officer is being sought for this priority. No update was available in the meantime.

Theme 3 – North Edinburgh – A written report was circulated with the meeting papers – please see report. Helen reported that the R2 (Covid Recovery and Response group) had met last week, and a sub-group is working to develop a Charter for the group.

R2 were contacted by West Granton Housing Association who have funds to fund additional activities to support people through the cost-of-living crisis. R2 co-ordinated their applications to ensure no duplication and approx. an additional £30,000 was secured.

Helen mentioned a meeting with Scottish Government looking at funding at a local rather than individual level, talks are on-going.

Reference was made to the Cost-of-Living Crisis including food sharing events.

The North Edinburgh Community Ceilidh was well attended and received.

North Edinburgh is involved with the [Warm and Welcoming initiative](#) and venues and activities are listed on the Council website.

Housing issues were highlighted including dampness, leaks, long wait lists for repairs, collaborative work is on-going between Third sector and statutory organisations to deal with these.

The report includes a detailed case study relating to the Roma community within Almond House Lodge.

Decision

- Look to identify a new lead officer for Priority 2 – Employment and Skills



3. Warm and Welcoming Initiative

Uta advised that there was a soft launch of the Warm and Welcoming Spaces initiative on 8 December 2022. She explained that the Council is working with a range of partners to ensure that buildings throughout the city are open and accessible to citizens. All (28) libraries are participating as well as community centres and places of worship. Venues and activities are being promoted on the [Council website](#) through an interactive map at a total of 90 locations so far. Uta reported that there are approximately 170 hits on the map per day. Partners who are unable to offer venues have offered to come along to family fun days organised by libraries to host information stalls. These will take place at Oxfangs, Wester Hailes, Leith and Drumbrae libraries. Planning meetings to discuss a Warm and Welcoming spaces reflection event are being held and the event will take place in April.

Tommy advised that he'd had feedback that venues in NW weren't particularly busy, ones that had offered activities had been more successful. He thought it would be useful to let people know that they could use facilities such as libraries to sit down and keep warm and that this is allowed as there still seems to be a sense of embarrassment around doing this. He asked Uta to let him know about activities that could be advertised in the West Edinburgh newsletter. Tommy added that there is hidden need in West Edinburgh. He felt that there was still an issue in reaching people who need support adding that many of people newly affected by the cost-of-living crisis are not being reached.

George asked about how the initiative is being measured, commenting that establishing an evidence base would be useful for the initiative moving into the future.

There was some discussion about how the initiative was advertised and Uta explained that this was through a Council communications campaign including posters, lamppost wraps, social media as well as through partners.

Decision

- Uta to contact Tommy re invite to reflection day



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4. Neighbourhood Network Updates – please click links to access notes of NN meetings

[Forth](#) – George had provided the minute of the most recent Forth NN meeting. This was circulated to member in advance of the meeting. He advised that it gave a full NEPs update and details of activity in the area. He stressed that it is important for the LCPP to know what is happening within the NN and vice versa. Michele suggested that a link to the notes of each NN be included in further LCPP agendas.

[Almond](#) – Percy provided a comprehensive verbal and written report of the previous Almond NN meeting. Under the Health Wellbeing and Social Isolation Sub-Group, Tommy advised that funding has been secured to run two mental health awareness training courses. Each will be a two days with one to take place in Almond around April May (contact Liz McIntosh for notes of interest) and one in Western in September/October (contact Tommy for notes of interest). These will be open to staff and volunteers of small voluntary organisations. Queensferry Care will be the parent organisation in relation to handling funding as the VSFs do not have this function.

[Western](#) – Steve had provided the note of the latest Western NN which was circulated prior to the meeting. He reported that George Norval had provided a presentation on the former NEPs now Estate Investment Programme and gave an update on Youth Decides. Tommy mentioned the community directory and hoped that there would be collaboration between this and the Red Book held by EVOC. He suggested that an online presence would benefit the directory but he wasn't sure where it could be hosted. He advised that a community space is to be situated in the Gyle Shopping Centre and the coordinator is Esther Elliot. The space is available for organisations to book for planned sessions and is also open for public drop-in sessions at particular times.

In relation to the social isolation area Tommy advised that an initiative 'Tummies not Trash' is based in Roseburn and if anyone wants further details to please contact Tommy direct.

Michele advised that the new Estate Investment Programme is part of the Participatory Budgeting mainstreaming programme and that George is hoping to come to the NE LCPP to present, she advised that she could link him in to NW LCPP as well. She also reported that talks are underway regarding an online presence for the community directory.



[Inverleith](#) – No representative for Inverleith NN at present. This is being discussed within the NN forum.

5. Empowerment Team Update

Andrew advised that the organisational review has now concluded, and the matching and assignment period commenced. The Empowerment and Engagement Team will have 9 staff including Andrew, Head of Empowerment and Engagement, 2xG9 managers – 1 with community centres responsibility and 1 with community planning responsibility which will include community grants funding, NNs and working with community councils in a developmental sense. These colleagues will be recruited during January and February while 6xG7 officers with a generic job description who will be recruited during February and March. Andrew advised that he'll be working closely with Michele and the LCPPs. The service will be launched at the beginning of the new financial year. The service will report to Culture and Communities Committee.

Decision

- Andrew will meet with LCPP Chairs
- Andrew will meet with NN Chairs

8. Locality Improvement Plan

Michele advised that the Locality Improvement Plans (LIPs) were extended from 2022 to 2023. Consideration will need to be given to developing the new plans. These are due to be reported to the EPB in Autumn 2023 and will need an established engagement process and methodology. Michele suggested that the group may want a dedicated session on how to take this forward. This could be for the whole LCPP in the first instance with a sub-group convened to take the project forward.

Decision

- LIP Development meeting to be arranged

9. Edinburgh Partnership Update

Michele reported that the Edinburgh Partnership has agreed a new operating model. This will involve holding each quarterly meeting in a different locality. They won't be meetings in public but local



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organisations and groups will be invited along. Work is underway to develop the model. It is likely that the first meeting will take place in NE. In line with the LOIP there will be a focus on sustainability and poverty. The first meeting will take a world café format with the question ‘how does the cost-of-living crisis impact you, or your service users?’

In terms of the Locality Improvement Plan (LOIP) Michele advised that under LOIP priority 3 – A Good Place to Live, 2 test sites had been identified previously, Wester Hailes and Liberton, the work that was happening under R2 was being added to this. This will be a link into work at a local level through a strategic lens.

10. DONM

It was agreed that it would be useful to have a calendar of meeting dates for the coming year.

Decision

- Julie to look at scheduling meetings for the year