



THE EDINBURGH PARTNERSHIP

North-West Locality Community Planning Partnership

Thursday 30 November 2023

10:00 – 11:30

1. Apologies
2. Note of the last meeting and Action Tracker
3. Edinburgh Voluntary Organisations' Council (EVOC)
4. LIP Review update
5. LIP Development update
6. Edinburgh Partnership Update
7. Neighbourhood Network Feedback
 - a. [Almond](#) – link to note of meeting
 - b. [Forth](#) – link to note of meeting
 - c. [Inverleith](#) – link to note of meeting
 - d. [Western](#) – link to note of meeting
8. AOB
9. Date of Next Meeting – TBC



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Number	Date	Topic	Action	Action Owner	Expected completion date	Status	Comments
1	05/02/2021	Locality Improvement Plan	Nick to liaise with Council colleagues re linking into schools	Nick		In progress	
2	10/12/2021	My Community North presentation	Lynn and Scott to link re on-going partnership and funding.	Elaine	Apr-23	In progress	Elaine is looking at this - Helen will update at next meeting
3	10/12/2021	Locality Improvement Plan Priorities - North Edinburgh	Anna to look into training of VSF staff in carrying out assessments	Anna	Apr-23	In progress	Anna will report back at next mtg
4	10/12/2021	Locality Improvement Plan Priorities - North Edinburgh	Anna to provide statistics on assessment backlogs as a means of managing expectations	Anna	Apr-23	In progress	Anna will report back at next mtg
5	28/02/2022	20 minute N'hood presentation	20-minute neighbourhood team to come back with workshop ideas	20-min N'hood Team		In progress	
6	28/02/2022	20 minute N'hood presentation	Workshop on definition of 'hub' to be scoped	20-min N'hood Team		In progress	
7	18/11/2022	Priority 2	NW LCPP to host a meeting between all deputy head teachers, early years managers, CLD managers, and college managers to improve sharing of the learning estate			In progress	
8	30/06/2023	AOB	Michele to speak to Sam Ainsley and SFRS Commander about participation.	Michele		In progress	
9	30/06/2023	AOB	Michele and George to discuss membership.	Michele/George		In progress	
10	19/09/2023	Estate Improvement project update	Elaine/Helen to invite George to a future meeting of Western NN	Elaine/Helen	November	In progress	

North-West Locality Community Planning Partnership

15 September 2023, 10am

Microsoft Teams

Minute

Members Present: George Gordon (Forth Neighbourhood Network – NN-CHAIR) Helen Bourquin (City of Edinburgh Council), Percy Fekety (Almond Neighbourhood Network – NN), Tommy McLean (Western & Almond Voluntary Sector Forum rep), Heather Yang (Volunteer Edinburgh), Joyce Mcaree (Skills Development Scotland), Myles Seaton (Capital City Partnership), Sarah Fay

In Attendance: Michele Mulvaney (City of Edinburgh Council), George Norval (City of Edinburgh Council), Daniel Greig (City of Edinburgh Council – note)

Apologies: Councillor Vicky Nicolson (City of Edinburgh Council), Dawn Anderson (Forth & Inverleith Voluntary Sector Forum Representative), Nick Croft (Edinburgh College), Liz McIntosh (Western & Almond Voluntary Sector Forum rep), Councillor Stuart Dobbin (City of Edinburgh Council), Liz McIntosh (, Ramsay Dow (Skills Development Scotland), Anna Duff (Edinburgh Health and Social Care Partnership), Andrew Field (City of Edinburgh Council), Steve Kerr – (Western Neighbourhood Network – NN)

1. Welcome and Introductions

George welcomed everyone to the meeting.

2. Minute of previous meeting

The note of the previous meeting was approved.

3. Action Tracker

The tracker was reviewed, and historic actions have been removed.



4. Estate Improvement Project Update

George Norval gave an update on the Estate Improvement Programme and noted that the programme had two main elements: (1) the responsive estate improvement projects and (2) the major estate improvement projects.

George confirmed that the estate improvement programme can deliver several different projects on housing land including hard landscaping, improved car parking, soft landscaping, replacement of old fencing and railings, the preparation of community gardens or growing areas, improvements to communal gardens and drying greens, improvements to communal facilities, and new or improved lighting to housing land.

George noted that the main objectives of the Estate Improvement Programme included: creating and improving HRA open space land and public realm that residents can enjoy and feel proud of, encouraging more tenants and wider community stakeholders to play an active role in nomination, design, delivery and value for money. Delivering projects that stand out and get people talking, better communication, and improved tenant feedback. And to invest HRA income responsibly within estates to address climate pressures and create cared-for spaces.

George confirmed the principles behind the Estate Improvements Programme ensured projects were:

- agreed locally
- part of a rolling programme of investment
- a combination of smaller, more responsible and larger projects with opportunities to draw in external funding
- aligned to participatory budgeting mainstreaming approach
- a process that's fair, creative, empowering and transparent

George gave an overview of the responsive estate projects. Projects eligible could be immediately implemented on instruction from housing officers/team leaders for projects with a maximum spend of around £10,000. These projects would be smaller, less debatable project upgrades or improvements that can be delivered quickly. George confirmed that these projects would often be identified through estate “walkabouts”, residents’ feedback/complaints, officer observations or tenants’ recommendations. George gave assurance that comprehensive engagement with those tenants in direct vicinity would always be sought and regular updates responsive projects would be given to Ward



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Councillors. George described some example projects including damage to fencing, unattractive, overgrown areas, and preparation for small community growing locations and improved landscaping.

George noted that the Major Estate Investment Projects would fund compressive community regeneration projects that enhance HRA open space and thoroughfares. This was for significant investment which can deliver creative projects. Key to the programme was inclusive engagement and wide participation from the community. It was noted that the aim was to direct funding based on the needs and aspirations of tenants/residents through the design, scope and delivery of the projects.

George described the role of the community estate improvement group. It was noted that the group:

- Would consider the initial nomination of proposals and options and help bring project ideas to life
- Is purposeful and considers multiple points of view on priority spend
- Helps formulate ideas and evaluates alternative suggestions making informed and reasonable decisions
- Approves projects to proceed to the design stage thereafter working closely with contractor on plans/specification
- Reviews progress and milestones, including the need for further resident engagement where designs may be adjusted
- Plays an important role in reviewing resident/stakeholder satisfaction following the completion of improvements

Heather thanked George for the presentation and noted that the whole project was brilliant but asked about ongoing maintenance.

George confirmed that ongoing maintenance would be considered as part of the project design but in some cases would be reliant on communities taking on a role.

Tommy asked if it was possible for George to give an update to Western NN. George confirmed he had planned to present at a meeting earlier in the year that had been cancelled but would be happy to attend a future meeting.

Decision

- Elaine/Helen to invite George to a future meeting of Western NN



5. LIP Development

Helen update the group that engagement sessions to gather feedback had taken place and a subgroup of the LIP had been convened to review the feedback. Helen confirmed that proposed actions for an updated LIP would be published for consultation.

It was noted that more work had to be undertaken to engage with schools.

Through discussion, it was noted that thought had to be given to identify groups in each area.

Heather asked about youth provision in the locality and if this was something that could be considered in the LIP development process.

6. Edinburgh Partnership Update

Michele reported that the Edinburgh Partnership agreed on the publication of the LOIP Annual Report which was available on the Edinburgh Partnership Website.

It was noted that the focus of the recent EPB was to consider early intervention and the opportunities with different strategies contributing to the wider goal of the Edinburgh Partnership.

It was also noted that the EPB agreed a proposal to develop a transformation and improvement programme for the Edinburgh Partnership. Michele confirmed that in developing a programme, it is proposed to hold a series of workshops with each of the partnerships that comprise the Edinburgh Partnership, including LCPPs. The focus of this activity will be on what the Partnership wants and needs to deliver to realise its ambitions, considering both the opportunities and challenges in achieving the necessary system shift and joint resourcing to genuinely empower the community.

Michele noted that the focus of the programme will be on function, however, this may by necessity lead to changes in form.

Decision

- Michele to organise EPB papers to be circulated to LCPP Members



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6. Neighbourhood Network Updates – please click links to access notes of NN meetings

Almond – Percy provided a comprehensive verbal and written report of the previous Almond NN meeting. He advised that they had a presentation on LIFT which advocates for families in work but who face barriers to finding and sustain work. In relation to the Community Grants Fund, it was noted that £5,500 had been allocated to Kirkliston Gala and Community Centre for young peoples' activities etc and to Ferry Fair. £1800 to Episcopal Church in D'Mains, £1500 to Queensferry CC for chairs, £1200 to Cramond CC for noticeboards and £3000 to Lauriston Farm Agroecology Coop for IT and Security Equipment. Balance remaining £17,630

Forth – George had provided the minutes of the most recent Forth NN meeting. It was noted that at the recent meeting, George Norval gave a presentation on The Forth NN Estate Improvements Programme, an update on the NN priority was provided and circulated by R2, progress on the review of the LIP was discussed, and recommendations from the funding panel were agreed. It was noted that £8000 remained unspent for 2023-24.

Inverleith – Helen gave an update of the recent Inverleith NN meeting. It was noted that members discussed LIP progress, NEP project updates and allocated community grant funding to the Scran Academy. It was noted that £19000 remained unspent. Helen confirmed the next meeting of the NN would be the 20 November.

Western – It was noted that the meeting was scheduled for the 4th of October and the deadline for the community grant fund was 17th September. It was noted progress was being made with the social isolation group and VSFs working together.

7. AOB

None

8. DONM

30 November 10:00 – 11:30am