



THE EDINBURGH PARTNERSHIP

South East Locality Community Planning Partnership

Wednesday 27 January 2021, 10am, MS Teams

Agenda

1. Welcome and introductions
2. Approval of minute and matters arising from meeting of 8 October 2020 (minute attached)
3. South East Locality Improvement Plan – Updates and discussion on revised priorities (copy of revised LIP attached)

Lead officers will provide an update and open discussion for contributions from LCPP members on the development of the action plans and seek commitment from partners on resources and support required as part of the delivery.

Priority 1 - Engage and support young people and their families to develop the skills they need to thrive and reach their potential, targeting support at those in greatest need.

Priority 2 - Engage with and provide support to those who are rough sleeping, begging and street drinking in the city centre and southside, working closely with local partners, organisations and communities.

Priority 3 - Support people living in Dumbiedykes, including those experiencing hardship, and help co-ordinate a sustainable response that builds community resilience and promotes life chances

4. Future reporting to LCPP (templates attached)
5. Future meetings



THE EDINBURGH PARTNERSHIP

SOUTH EAST LOCALITY COMMUNITY PLANNING PARTNERSHIP

Thursday 8 October 2020 at 2 pm

Microsoft Teams

MINUTE

Members present

Peter Carruthers (Chair)	Voluntary Sector
Samantha Ainslie	Police Scotland
Sarah Burns	City of Edinburgh Council
Ian Brooke	Voluntary Sector
Nikki Conway	City of Edinburgh Council
Cllr Alison Dickie	City of Edinburgh Council
David Hepburn	Scottish Fire and Rescue Service
Cllr Melanie Main	City of Edinburgh Council
Rosalind Papworth	Skills Development Scotland
Stuart Tooley	Edinburgh University
Gordon Wylie	City Centre Neighbourhood Network

In attendance

Chris Adams	City of Edinburgh Council
Julie Dickson	City of Edinburgh Council
Andrew Gallagher	City of Edinburgh Council

Apologies

Moyra Burns	NHS Lothian
Councillor Howie	City of Edinburgh Council
Tim Pogson	Southside Newington Neighbourhood Network

1 Welcome and apologies

As above.

2 Minute of the last meeting

The minutes were agreed as an accurate record of the meeting.

3 Edinburgh Poverty Commission report - Chris Adams, Strategy Manager, CEC

Chris advised that the findings and final report, concluding 18 months of work for the Poverty Commission was launched on Wednesday.

The target is to 'end poverty over the next decade' and this is to be achieved by way of six actions and a cultural change which are set out in the report.

Following the conclusion of the Poverty Commission the baton has been passed to 'End Poverty Edinburgh' – a group of 20 citizens who have been involved and will go on to raise awareness, influence decisions and hold the city to account.

4 Edinburgh Partnership update – Ian Brooke

The last Edinburgh Partnership Board meeting took place on 29 September 2020. Ian discussed three areas of focus from the meeting, as follows –

Recovery planning – all partners are involved with recovery planning, with particular focus on homelessness and food insecurity and aspirations to build back better.

Communications – the draft Edinburgh Partnership Communications Plan was presented to the Board. A new stand-alone EP website has been designed and launched. It is currently in phase one but will be built on.

Local Outcome Improvement Plan (LOIP/City Plan) – there are currently three priorities – enough money to live on/ access to work, learning and training and a good place to live. These are being reframed and work is on-going around developing a new, fourth, enabler priority.

Sarah mentioned Neighbourhood Networks (NNs) and reminded the group that several meetings had taken place before the onset of Covid-19 and associated lockdown. The NNs were designed to be a place where local groups could come together, connect, share and collaborate, that would be strongly recognised as the place to go in the community, for the community. Sarah asked for the thoughts of those present on whether and how to get the groups back up and running.

Stuart advised that he attends community council meetings on behalf of the university and that there is some cynicism around the NNs. He felt that the LCPP should show strong leadership in re-establishing the NNs and that there was no reason these shouldn't take place in a digital format.

In terms of participants Sarah said that there had not been any feedback or pressure in relation to re-establishing NNs in SE, however, this was variable across the city.

Alison suggested that for NNs to work things must be done differently and if the focus is on poverty and inequality then the communications strategy must be aligned to this. The NNs members must have a sense of ownership of the group.

Ian commented that the voluntary sector forums have continued during the period of restrictions and have used technology to communicate. SW have small area forums which are functioning effectively. The NNs should be upfront and leading the way but there is a hesitance.

Andrew suggested finding out how smaller groups in SE have been communicating throughout the period of restrictions and working with this rather than reinventing the wheel.

Sarah added that it will be important to engage around the priorities and perhaps this could be a focus for the NNs.

ACTION: Sarah to provide this feedback from the SE LCPP into the wider discussion taking place about next steps for Neighbourhood Networks citywide.

5 South East Locality Improvement Plan – revised priorities – Andrew Gallacher, Lifelong Learning Service Manager, CEC

Andrew spoke to the presentation on the proposed revised priorities for the remainder of the life of the LIP. He explained that in developing these three priorities there was a focus on poverty and inequality and that has underpinned the approach. Sarah explained that these priorities are not new, rather they are areas within the current LIP that are proposed to be focussed in on for the remaining 2 years of the Plan.

In terms of priority 2, Alison commented that she wasn't sure that this matches what young people would want and that it would be good to see young people leading on this priority. Sarah agreed that the actions sitting under the priorities would need to be refined and that the relevant groups would be involved in this work. There is a strong youth forum in SE who would be encouraged to participate.

Ian added that the actions are measurable and can be held to account.

Decision

1. SE LCPP to approve revised priorities – work will be done over the next few weeks with groups critical to the three priorities. Members should also send any suggestions to Sarah/Andrew.
2. Revised priorities for all Locality Improvement Plans will be reported to Edinburgh Partnership
3. Partners to identify delivery groups / methods to take forward priorities, develop action plans and performance indicators.

6 AOB

None.

7 Date of Next Meeting

January 2021 - tbc

South East Edinburgh **Locality Improvement Plan 2017-2022**



Contents

	Page
Contents.....	2
Introduction	3
Context.....	4
South East locality.....	5
Involving our communities.....	7
The revised priorities.....	8
Case study examples.....	11
How we will measure success	14
Further information and contacts.....	15



Introduction

Welcome from the South East Locality Community Planning Partnership.

We are delighted to present the revised South East Edinburgh Locality Improvement Plan 2017-2022. This builds on the current successes of the first edition of the Locality Improvement Plan launched in 2017.

This plan will continue to help those people who are in greatest need and focuses on what action can be taken to improve the quality of life of those who live in the South East.

It sets out:

- the priorities for improving the area until 2022
- actions that will be carried out
- our commitment to target our shared resources in the most effective way to tackle inequality.

In developing the first edition of the plan, we asked local people across the locality,

as well as within smaller targeted areas, what would make the area better and what would we need to do to achieve this. This allowed us to identify the outcomes and priorities that will make a real difference to the lives of the people in the locality.

In 2019, the Edinburgh Partnership agreed to revise the plan, looking at what has been achieved to date and what our communities have told us so far during the delivery of the plan.

As a result, the revised plan has been reviewed and streamlined to focus on less priorities that will truly tackle poverty and inequality, identified as thorny issues in our communities and can only be achieved through partnership working.

The challenges experienced across the locality have been further exacerbated by the impact of COVID-19, with those already experiencing higher levels of poverty or inequality hardest hit. Additional pressures caused by loss of work, furlough, isolation

and reduced income have led to increasing hardship for those most in need, with longer term health and economic impacts expected to compound the position even further.

The Locality Community Planning Partnership has responsibility for the development and delivery of the plan.

Members of the South East Locality Community Planning Partnership are:

- City of Edinburgh Council
- Police Scotland
- NHS Lothian
- Health and Social Care Partnership
- Scottish Fire and Rescue Service
- Skills Development Scotland
- Third sector
- Edinburgh Voluntary Organisations' Council
- Edinburgh University
- Neighbourhood Network (one representative from each Network)



Context

Community planning is the process by which councils and other public bodies work with local people, businesses and voluntary groups to plan and deliver better services to improve the lives of people who live in their community. It is about reducing the outcome gap for those experiencing the greatest inequality, taking a preventative approach.

In Edinburgh, the city's community planning partnership where community, public and the third sector come together is collectively known as the Edinburgh Partnership.

The Community Empowerment (Scotland) Act 2015 requires the Edinburgh Partnership to develop and deliver a Local Outcome Improvement Plan for the city and individual Locality Improvement Plans for those areas that are experiencing the greatest inequality.

The Local Outcome Improvement Plan 2018-28 has three priority themes: 'enough money to live on', 'access to work, learning and training opportunities' and 'a good place to live'. This is a ten-year plan with outcomes that can only be tackled through partnership working.

The first edition of the South East Locality Improvement Plan 2017-22 was subject to annual performance reviews. In 2018 it was identified that whilst there has been progress made to deliver the priorities in the plan, there are significant challenges that need to be addressed including:

- The breadth of outcomes in the plan has resulted in an extensive range and number of actions
- Many of the actions are 'business as usual' activity and not additional or collaborative
- There is mixed levels of understanding and expectation of the purpose of the plan – being viewed as a place to capture all locality activity and not specifically that which tackles poverty and inequality, which leads to dilution of impact and ineffective targeting of resources
- Structuring the priorities around five themes and multiple small areas has led to a lack of addressing the needs of those experiencing greatest inequality and is difficult to manage operationally and administratively.

Considering this, a review of the current South East Edinburgh Locality Improvement Plan 2017-22 was undertaken in 2020, looking at the outcomes contained in the plan, and assessing them against three criteria – does it tackle poverty and inequality, is it a thorny issue; and can it only be achieved through partnership working.

From this a revised set of priorities have been identified that delivery will be focussed on for the remaining lifetime of the plan. These priorities are aligned to three themes in the Local Outcome Improvement Plan 2018-28 and shown in the later sections of this document.



South East locality

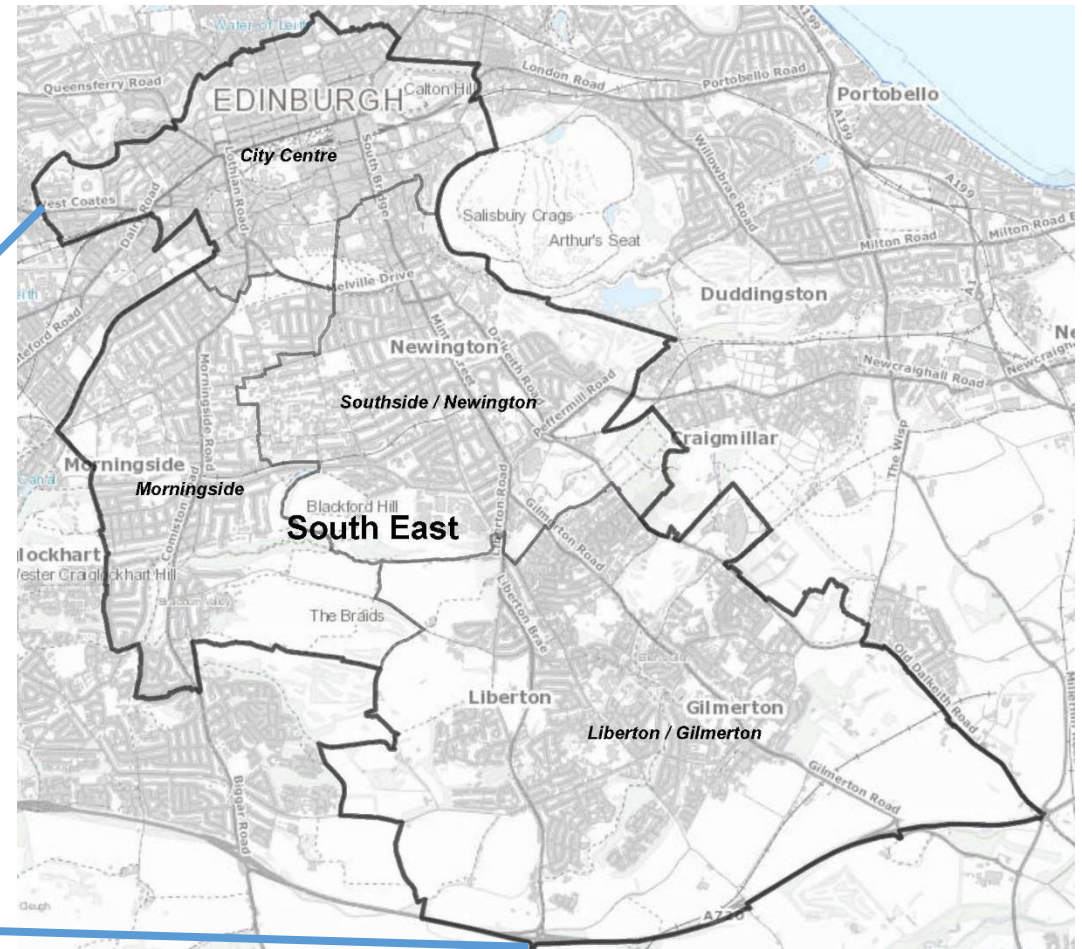
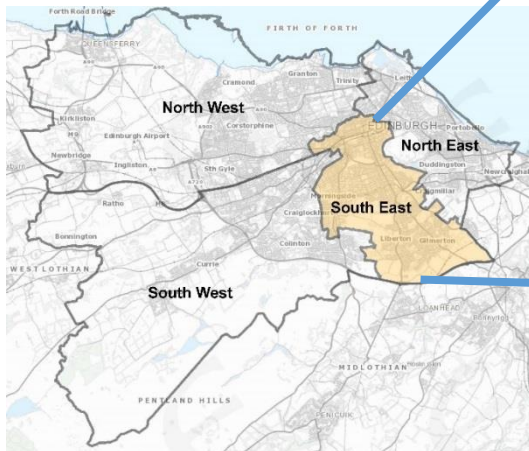
South East locality map

Community Council Areas

Gilmerton/Inch
 Liberton and District
 Morningside
 Fairmilehead
 Merchiston
 Marchmont and Sciennes
 Grange/Prestonfield
 Southside
 Tollcross
 West End
 Murrayfield
 New Town/Broughton
 Stockbridge/Inverleith
 Old Town

Wards

City Centre
 Southside/Newington
 Morningside
 Liberton/Gilmerton



The South East locality has areas with high levels of affluence, as well as areas which are amongst the most socially and economically disadvantaged.



The current population of the South East is 137,642 and is expected to continue to increase over the next 15 years, putting additional pressure on housing and schools in the area and access to local amenities.

The South East locality has the highest rate of private rented housing and an owner occupier rate of 54%.



It also has the second highest rate of child poverty, with rates of 31% in both Liberton/Gilmerton and City Centre areas.

The South East locality overall has the lowest rate of people with no qualifications; however despite this, it has less residents that are economically active, in comparison to the other three localities.

There are distinct geographical areas within the locality where levels of affluence and inequality vary.

For example, despite its affluence, the City Centre faces many challenges with higher than average:

- crime rates
- incidents of anti-social behaviour
- numbers of people begging and sleeping rough.

Liberton/Gilmerton is diverse and includes areas where we need to focus on reducing inequality and disadvantage, including Southhouse, Burdiehouse, Moredun and Gracemount. Poor standards of health and low levels of professional and educational qualifications are amongst the greatest challenges in these areas.



A key aim of the locality approach to achieving better outcomes for people, is to shift the focus from tackling crisis to early intervention and prevention. To achieve this, there needs to be a greater understanding of the root causes and related trigger points for individuals and families in reaching 'crisis'.

The Locality Improvement Plan identifies locality wide outcomes, but also has a specific focus on smaller geographical areas within the wider locality.



Involving our communities

We are committed to having meaningful conversations with the diverse communities and groups that make up the South East locality about the services that are important to them.

To inform the first version of the Plan, launched in 2017, we listened to a wide range of people, taking the conversations to where people were in the locality and recognised the importance of engaging with people who would not normally take part.

As we delivered the priorities in the plan, we continued to build on our understanding of the needs and aspirations of our communities through effective and ongoing engagement and communication with local people. This is reflected in the revised Plan.

Going forwards, throughout the lifetime of the Plan, we will ensure that people can take part in a way that suits them. We will continue to create opportunities for individuals to talk to us, to enable as many people as possible to be involved.

It is clear when we talk with local people that they are also having conversations about what is important to them and what they wanted to see happen in their locality through other forums. We are using the feedback that has been collected through various engagement and consultation exercises to help shape the Plan, such as Edinburgh Poverty Commission and City Vision 2050.

The Plan has an impact on our communities and so input and feedback from you is vital to ensure the Plan is shaped to deliver what it can for the benefit of the people in our community. We want local people to get involved and feel part of the delivery of the actions in the Plan.

In 2019, the Edinburgh Partnership established 13 Neighbourhood Networks across the City, bringing communities together to promote dialogue and discussion on issues of shared interest.

The Networks are one route to which communities influence the Plan and work

with partners to develop appropriate responses for their neighbourhoods.

Network membership comprises community bodies, elected members for the relevant wards and third sector organisations. Community bodies include those such as community councils, tenants' organisations, Friends of Parks groups, parent councils, community trusts and any other community group that reflects the diversity and demographic make-up of each area. The wide membership ensures that those communities experiencing the greatest inequality are represented.

There are 4 Neighbourhood Networks in the South East: City Centre, Liberton/Gilmerton, Morningside and Southside/Newington.

What contribution could you make to your local community to make it a better place to live? For information on how to get involved, or to find out how to join a local community group, please get in touch with us at southeast.locality@edinburgh.gov.uk

The revised priorities

Under each theme, we have set out the priority, actions and possible measures. The measures provide an indication of what may be possible in measuring progress. These measures, along with outputs, timescales and resources to deliver the actions and achieve better outcomes are set out in accompanying work plans. Each of the outcomes is also aligned to one of the three priority areas of the Local Outcome Improvement Plan (LOIP).

Priority - Engage and support young people and their families to develop the skills they need to thrive and reach their potential, targeting support at those in greatest need.

Lead – City of Edinburgh Council

Partners include – Third sector, NHS Lothian, Skills Development Scotland, Police Scotland, EVOC, Edinburgh College and Neighbourhood Networks.

Actions	Measures	LOIP priorities
<ul style="list-style-type: none"> • Deliver an affordable, targeted holiday programme. • Introduce a family befriending service. • Promote local parenting programmes around nurture and relationships. • Provide support to young unemployed people. • Raise awareness of information about help and support with domestic abuse, poverty, debt and housing. 	<ul style="list-style-type: none"> • Increase in families participating in Discover and accessing relevant services. • Increase in young people accessing post-school employment & training opportunities. • Improve on the number of reported domestic abuse incidents. 	<ul style="list-style-type: none"> • Enough money to live on. • Access to work, learning and training opportunities. • A good place to live.

Priority - Engage with and provide support to those who are rough sleeping, begging and street drinking in the city centre and southside, working closely with local partners, organisations and communities.

Lead – Police Scotland

Partners include – Third sector, NHS Lothian, Health and Social Care Partnership, Skills Development Scotland, City of Edinburgh Council, EVOC, Edinburgh University and Neighbourhood Networks.

Actions	Measures	LOIP priorities
<ul style="list-style-type: none"> • Map existing services to ensure that partners are fully aware of all the support, preventative, diversionary and capacity building opportunities. • Signpost and facilitate access to support services, including mental health, alcohol and substance misuse. • Explore opportunities to develop infrastructure at known 'hot spots', thereby maximising community and personal safety. 	<ul style="list-style-type: none"> • Survey multi-agency partners to identify awareness of existing services (to be repeated on an annual basis). • Partners to collectively increase referral submissions (with numbers subject of year on year review). 	<ul style="list-style-type: none"> • A good place to live.



Priority - Support people living in Dumbiedykes, including those experiencing hardship, and help co-ordinate a sustainable response that builds community resilience and promotes life chances

Lead – Health and Social Care Partnership / NHS Lothian (Public Health)

Partners include – Third sector, EVOC, City of Edinburgh Council, Skills Development Scotland, Police Scotland, Edinburgh University and Neighbourhood Networks.

Actions	Measures	LOIP priorities
<ul style="list-style-type: none"> • Make it easy to get advice regarding money, employment and health. • Support wellbeing and access to food and physical activities. • Promote the use of digital technology and learning online skills. • Enhance the area physically and socially by improving bus links, local shops and the park. 	<ul style="list-style-type: none"> • Increase in people receiving support with income maximisation. • Increase in people participating in physical activities. • Increase in people participating in community-based learning activity to develop IT skills and support with employment. 	<ul style="list-style-type: none"> • Enough money to live on. • Access to work, learning and training opportunities. • A good place to live.



Case study examples

YouthTalk Liberton/Gilmerton

Following the YouthTalk event in March 2019, a Youth Forum has been established and meets monthly to share their experiences and views.

Complementary to the forum is the newly formed SEEYA (South East Edinburgh Youth Alliance). SEEYA is a partnership group bringing together service providers, Council, third sector, voluntary organisations, uniformed and faith groups, sports clubs, schools, police and health providers. It provides a space to share information, discuss arising youth themes, plan holiday programmes and explore partnership working and funding opportunities. The group is chaired in rotation by partners and meets in different venues across the locality.

A key concern voiced by young people through YouthTalk was feeling unsafe in their community. Community safety issues were also identified through some high-profile incidents in the Liberton/Gilmerton ward area. In response to this, Police Scotland undertook a review of the resourcing that is put into youth engagement and in March 2019, two officers were assigned as the link for the high school and the wider youth community, for 6 months, reporting back to the youth forum. During this pilot, there was a significant amount of positive engagement between young people and officers, with officers having a presence at youth groups held at Goodtrees Community Centre and getting involved in a range of summer activities in partnership with Edinburgh Leisure. In addition, officers have also working with Education Welfare Officers to design a joint initiative with School Liaison Officers to tackle truancy. There are now plans to take forward YouthTalk in the other three wards of the Locality – Morningside, Southside/Newington and City Centre, and to hopefully establish youth forums for the young people in these areas.

Dumbiedykes Small Area Plan

The Dumbiedykes Small Area Plan prioritises working closer with residents to increase provision of activities for young people and families and improve access to the Braidwood Centre.

The Local Lifelong Learning Team organised a series of 'Family Fridays' during the summer holiday period at the Braidwood Centre. The activities delivered on Friday included storytelling, circus skills, garden games, bookbug and arts and crafts. They were structured to enable the whole family to participate together and a means to engage with families to promote future learning activities such as creative writing and employability workshops. There were also trips organised to the Holyrood Rangers and Dynamic Earth. In total 15 families participated, which included around 20-30 individuals each week. The sessions were assisted by local family support and teaching staff from the Royal Mile and Preston Street Primary Schools. Due to their success work is now underway to establish this every Friday, including term times, starting in 2020.

Additional activity in Dumbiedykes includes a Community Grant Funding Award to Edinburgh and Lothians Greenspace Trust to develop a health and wellbeing programme. An event was held in November 2019 with outreach activities, taster sessions and networking for local organisations. A sub-group to address loneliness and social isolation in the community is also being established.



Nicolson Square

Nicolson Square and Nicolson Square Gardens is located on a busy arterial thoroughfare into the city centre and includes a public garden surrounded by small businesses, residential properties, a public toilet and a church. For many years it had suffered from antisocial behaviour and low-level criminal activity. The garden was a go-to place for street drinkers, and what should have been a prime green space in a city centre location was not a place that the community felt they could enjoy. The local businesses felt their business suffered as the Square was not seen as a welcoming or safe place.

In January 2018, a community event was held in the local church in the Square. Over 50 people attended, including residents, local businesses, the Community Council, local Councillors, Council Officers, Police Scotland, Edinburgh University and third sector groups. Attendees were asked to have three conversations:

1. What is good about Nicolson Square? What do people like about it? What does it add to the area?
2. What is not good about Nicolson Square – what don't people like about it? What impact does it have on the area?
3. What would you like to see done to improve Nicolson Square? How can the issues be tackled in partnership? Who can be involved? What contribution can you/your organisation make? What is the one improvement / change that you would make?

The contributions at this session were captured and formed a list of commitments that were with actions that would be taken forward in partnership with the community to tackle the problems identified. Key partnership actions delivered include:

- Increased focus and a different approach in tackling antisocial behaviour, with joint working between Police Scotland, Streetwork (a charity that provides street-based outreach to people rough sleeping and with addictions) and the Council resulting in significant reduction in antisocial behaviour in the Square
- Friends of Nicolson Square - the new group is now well established and has worked hard to deliver physical improvements in the Garden, in partnership with the Council's parks team. It holds regular community events and clean ups, encouraging the community to feel a sense of ownership for the Square
- A community arts project, bringing artwork wraps to the litter bins designed by local people and groups, and inspired by local history and features.

This successful partnership work has delivered a substantial increase in community involvement in the Square, restoring a sense of ownership and connection with the Garden and seen a significant reduction in instances of crime and antisocial behaviour. It is now a more welcoming and vibrant place, an asset to the community. The degree of change and what it means to the local community is borne out by the results in the annual Parks Quality Assessment 2019. It noted Nicolson Square Garden as the most improved greenspace in the South East Locality of the 36 greenspaces assessed in the area since 2018.



How we will measure success

The revised priorities include a strategic description of high-level actions and possible measures. This will be underpinned by workplans which set out detailed actions, timescales and the key measures that will demonstrate how change is taking place in each locality.

These more detailed workplans will form the basis of monitoring progress allowing scrutiny of areas of success and identifying improvement needs and will be subject to regular review.

An Annual Progress Report will also be produced evidencing progress on delivering the outcomes in the plan, based on the output of the continuous monitoring and scrutiny, and will be presented to Council Committee and partner governance bodies for further scrutiny and approval.

The core principles and methods for monitoring progress and performance reporting are set out below:

Principles

- 1 Easy to access and understand**
Information on how each outcome is progressing needs to be readily available, regularly maintained, clearly laid out and free of jargon.
- 2 Focused on outcomes as well as outputs**
The aim of monitoring information is to measure the difference made to local people and communities and not just changes made to services.
- 3 Alignment with other strategic aims**
The partners' progress towards achieving the outcomes must be consistent with their own established strategic aims. This is to ensure that the services are working towards clearly aligned goals and are monitoring their work in a consistent way.

Methods

- 1 Workplans**
A set of more detailed plans relating to the outcomes and associated actions will allow monitoring of the partners' activity and progress towards achieving our shared goals.
- 2 Regular performance reports**
These will detail progress towards achieving the outcomes. They could include actions, key performance indicators, case studies and customer research to give a balanced view on progress. These reports will form the basis for the Annual Progress Report.
- 3 Annual Progress Report**
Progress in achieving the outcomes for the locality and small areas will be reported annually to Council Committee and partner governance bodies.



Further information and contacts

Key contacts

Further information about this plan is available by contacting the South East locality team:

- email southeast.locality@edinburgh.gov.uk
- telephone 0131 529 5151 and ask to speak to the Locality Manager or the Lifelong Learning Service Manager.

Links to plans and strategies

The Locality Improvement Plan links with a range of existing strategies including:

The City of Edinburgh Council

- [Business Plan](#)
- [Local Development Plan](#)

Edinburgh Partnership

- [Local Outcome Improvement Plan 2018-22](#)
- [Children's Services Plan](#)
- [Community Learning and Development Plan](#)
- [Community Justice Outcomes Improvement Plan](#)

NHS Lothian

[NHS Lothian Strategic Plan 2014 - 2024](#)

Edinburgh Integration Joint Board

[Edinburgh Health and Social Care Partnership Strategic Plan 2019-22](#)

Police Scotland

[Strategic Police Plans](#)

Scottish Fire and Rescue Service

[Strategic and Local Fire and Rescue Plans for Scotland East](#)

Edinburgh Voluntary Organisations' Council and Volunteer Centre Edinburgh

[Everybody's Edinburgh](#)



Equalities statement

Locality Improvement Plans set out our commitment to promoting equality and diversity. An Integrated Impact Assessment (IIA) and Strategic Environmental Assessment (SEA) have been carried out, enabling all partners to meet their legal duties to consider equality, human rights, sustainability and the environment. The assessments ensure that the planned services and policies promote equality of opportunity eliminate discrimination and harassment and promote good relations between those with protected characteristics and those with none. They also allow broader inequalities to be addressed, ensuring that the needs of all people are met.

For further information or to view a copy of the assessments please contact: southeast.locality@edinburgh.gov.uk

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LIP quarterly progress report

Date of LCPP group for consideration:

Lead officer:

Priority theme:

Actions completed in the last quarter (since the last progress report)

Milestones expected to be achieved in the next quarter

Barriers/challenges (physical, partnership, financial etc)

Wider factors/influencers (i.e. legislative changes)

Case study examples – please complete for any examples of success/good practice that has been achieved to date under this priority

For LCPP delivery group to complete

Date considered:

Is the priority on track? Y/N

Any decisions to be taken? (i.e. change of actions, escalation)

Feedback to lead officer (if any)

LIP exception report

Date considered at LCPP group:

Date of Edinburgh Partnership Board:

Priority theme:

Lead officer:

Summary of actions completed to date

Reason for escalation:

Action required from LCPP:

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Outcome	Narrative

Action	Lead	Partners and Resources	Milestone	Issues/Constraints	Due Date	Completed	Performance monitoring

Outcome	Narrative

Action	Lead	Partners and Resources	Milestone	Issues/Constraints	Due Date	Completed	Performance monitoring

Outcome	Narrative

Action	Lead	Partners and Resources	Milestone	Issues/Constraints	Due Date	Completed	Performance monitoring